



## Chief Executive Officer, Robogals Global

<b>Job Title:</b>	Chief Executive Officer
<b>Reports To:</b>	Board of Directors
<b>Direct Reports:</b>	8-10 people (including Regional Executive Officers)
<b>Employment Basis:</b>	Volunteer role (approx. 8-15 hours per week). Flexibility options (eg job share) are considered.
<b>Term:</b>	The appointment to the CEO position will be for an initial two-year term.
<b>Remuneration</b>	Volunteer role, no remuneration. Travel and associated costs of attendance at Robogals events may be available (eg. SINE)
<b>Location:</b>	Location flexible: needs some availability for evening meetings in (GMT+10) time zone.

### About Robogals

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Robogals is an international, not-for-profit, student-lead organisation that aims to inspire, engage and empower young women into engineering and related fields. This is achieved through fun and educational initiatives aimed at girls in primary and secondary school.

Since its inception in 2008, Robogals has engaged over 100,000 girls around the world. This reach is achieved through a wide network of volunteers, organised into chapters (volunteer groups) and coordinated through three regions: Asia Pacific; North America; and the Europe, Middle East and Africa region. Each year Robogals volunteers run ~1000 workshops, inspiring ~20,000 girls.

Robogals vision is of a global culture of inclusion and diversity in engineering. The organisation has adopted four pillars – values that support the Robogals mission and guide the team in their activities. These values are integrity, community, passion and innovation.

### Purpose of the Role

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The Robogals CEO is responsible for leading and evolving Robogals towards achieving its mission to inspire, engage and empower young women into engineering and related fields.

The Robogals CEO reports to the Robogals Board of Directors.

This is a rewarding role for a leader seeking purposeful outcomes, knowing that you are broadening the study and career goals for girls, positively impacting the diversity in engineering and related fields, and supporting volunteers work towards those same goals.

### Key Responsibilities

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#### Strategy:

- Leads the development, communication, delivery and review of the Robogals strategy and annual plan to support the short and long term growth objectives.
- Contributes to sustainability of the organisation.
- Advocates for and builds support for Robogals.



### **Business Development:**

- Supports and contributes to partnership retention through effective relationship management and reporting to key stakeholders.

### **People and Leadership:**

- Leads, engages and develops the Robogals leadership team.
- Empowers Robogals leadership team to lead, engage and develop central, regional and chapter volunteers.
- Supports other members, including initiatives and opportunities to share innovations and expertise across regions.
- Creates a culture consistent with Robogals' values and a learning environment where volunteers are proactively encouraged to develop.

### **Performance and Governance:**

- Provides timely and accurate reporting to the Robogals Board, members and other key stakeholders.
- Contributes to budgets and plans consistent with Robogals objectives.
- Oversees payments and approvals in line with Robogals policies.

### **Essential Criteria**

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The successful candidate will require:

- Strong team leadership skills.
- Strong time management skills.
- Exceptional interpersonal, verbal and written communication.
- Creative problem-solving skills.
- Ability to delegate effectively.
- Passion for diversity in STEM.
- Interest in/experience in organisational strategy development

### **Application Process**

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To apply please email Ellen Connor (Chair) [ellen.connor@robogals.org](mailto:ellen.connor@robogals.org) with the following:

- Cover letter which details your passion towards the Robogals mission, why you are interested in this role, and why you would be successful in this role
- Your CV (max 2 pages)

Applications will be accepted on a rolling basis and will close at 11.59 pm AEST Friday 26th of July 2024.