

# CHIEF PEOPLE OFFICER

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## The Role

Robogals is seeking a new Chief People Officer (CPO) to drive the global efficiency and productivity of day-to-day operations of Robogals. Candidates will have a passion for inspiring girls and women about careers in engineering and building a culture of diversity and inclusion in engineering. The CPO reports to the Chief Operating Officer (COO) of Robogals Global. Responsibilities of the role include:

## Key Responsibilities

- Lead and provide support to the organisational governance and risk management systems
- Identify opportunities to implement, enhance, and coordinate the administration of the recruitment, onboarding and offboarding processes
- Establish operational consistency across the entire organisation and geographic regions
- Lead, engage, and develop the People & Governance team
- Establish and maintain an effective information management system and developing thorough administrative end-to-end processes
- Monitor organisational progress towards our 2025 strategy through reporting, metrics, or KPIs.

## Required and Emerging Skills

- Excellent organisational and communication skills and be able to lead geographically dispersed teams
- Demonstrated people management experience through either paid or volunteering leadership roles
- A creative mind and the ability to appreciate and respect diverse cultures

## Time Commitment:

- 10 Hours per week
- Minimum 1 year term

## How to Apply

To apply (or query) please email Emily Qiao at [emily.qiao@robogals.org](mailto:emily.qiao@robogals.org) with the following:

- Your CV (max two pages)
- A cover letter detailing your motivations for the role

Applications close at 5pm AEST on Friday 20th August, 2021