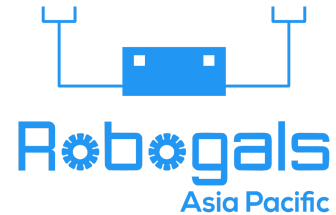


Partnerships Manager Robogals Asia Pacific



Robogals

Robogals is an international, not-for-profit organisation that aims to inspire, engage and empower young women into engineering and related fields. This is achieved through fun and educational initiatives aimed at girls in primary and secondary school across the world. Since its inception in 2008, Robogals has engaged over 66,000 girls around the world. Find out more at: www.robogals.org.

The Role

Robogals is seeking an individual to join our team as one of our Asia Pacific Partnership Manager's. Industry partners are an invaluable part of our organisation, and essential to support and grow our activities across the region. A Partnerships Manager is a representative for Robogals Asia Pacific to industry in Australia and the wider region. The role will involve managing current partners, liaising with new potential partners, and working on key partnership projects to grow our partnership portfolio and our current relations. The successful candidate will be an individual passionate about the Robogals mission who shares the organisation's values (see www.robogals.org/about/about-us/) and has the ability to lead, communicate professionally and use initiative. Please note this is a voluntary role.

Responsibilities

The Partnership Manager reports to the Asia Pacific Regional Executive Officer (REO) and is responsible for:

- Working alongside the partnership team to create partnership agreements and ensure current agreements and obligations are being met
- Attending meetings, or taking phone calls with current and potential partners.
- Developing new initiatives to further engage Robogals' partners.
- Working with other areas of the regional team to coordinate projects.
- Informing and promoting Robogals APAC Initiatives to partners and organising their involvement in events.
- Improving internal collaboration with Chapter Partnership Managers.

Although a voluntary position, the successful candidate will have opportunities to gain leadership experience in an international organization, develop soft skills, attend the Robogals APAC annual conference, and attend industry partner events on invitation.

Skills Required

The successful candidate will require:

- The ability to take initiative to improve or develop projects and strategies.
- Strong time management skills and the ability to multi task.

- Engaging and professional communication skills across a variety of mediums with a range of different people.
- Past experience working in the partnerships space or with industry is desirable, but not required.

Application Process

To apply please email **Emily Lok** (Regional Executive Office, Robogals Asia Pacific) on emily.lok@robogals.org with the following:

- Cover letter which includes evidence of passion for the Robogals mission, why you are interested in this role, and why you would be successful in this role.
- Your CV (max 2 pages)

Applicants for this position will be reviewed based on their passion towards the organisational goals, interest in the position, and the required skills outlined.

Applications will be accepted on a rolling basis. Please don't hesitate to address all questions to **Emily Lok** (Regional Executive Officer, Asia Pacific).

Job Title:	Partnerships Manager, Robogals Asia Pacific (Partnerships Team)
Reports To:	Partnerships Director, Robogals Asia Pacific
Employment Basis:	Casual, volunteer role (approx. 8 -10 hours per week on average)
Term:	Minimum Term of 1 year, preferably 2.
Location:	Anywhere with strong internet connection in Australia. Access to a major state capital CBD is preferred.