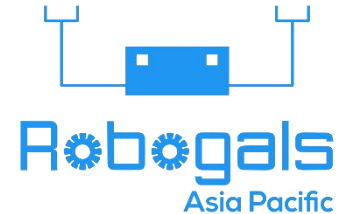


Regional Executive Officer

Robogals Asia Pacific



DEADLINE: 10pm AEST Friday 7th August

Robogals

Robogals is an international, not-for-profit organisation that aims to inspire, engage, and empower young women into engineering and related fields. This is achieved through interactive educational initiatives aimed at girls in primary and secondary school. Since inception in 2008, Robogals has inspired over 90,000 girls globally.

The Role

Robogals is seeking an individual to become the next Asia Pacific (APAC) Regional Executive Officer (REO). The APAC REO is the leader of the Robogals' most established region and is responsible for delivering the Robogals Global strategy within the region. You will develop and manage the regional strategy, support the regional team and chapters, and represent Robogals Asia Pacific to the wider public. The REO sits on the Global Leadership Team, and contributes to the overall Robogals strategy, global projects, and represents the APAC region and the global level and to the Robogals board.

You will be assisted by a Deputy Regional Executive Officer (dREO). The dREO and REO roles are intended to complement one another, making use of the individual's respective strengths to lead, support, and grow the region effectively.

The successful candidate will be an individual passionate about the Robogals mission who shares the organisations values (see www.robogals.org/about/about-us/) and has the ability to lead, communicate professionally, manage time effectively and use initiative. Please note this is a voluntary role.

Responsibilities

- Deliver to the Robogals strategy within the APAC Region
- Manage, lead, and support the APAC Regional team and chapters
- Develop and implement the APAC Regional strategy
- Be an active member of the Global Leadership Team
- Work closely with the partnerships team and CEO to secure partnerships and funding from corporate, private, or government sources
- Support and implement regional initiatives and events with the regional team
- Manage regional finances with the support of the APAC team and CFO
- Manage transparency of the regional with the board, leadership team, and chapters
- Deliver new projects to benefit the region and global organisation
- Act in accordance to the Robogals Way

Remuneration

The APAC Regional Executive Officer is a voluntary position, however, does offer several benefits including:

- The opportunity to sit on the leadership team on an international not-for-profit organisation and significantly develop leadership and management skills, and work alongside an inspiring and dedicated international team
- Annual APAC Robogals SINE Conference attendance, travel, and accommodation
- Opportunities to represent Robogals at industry events and conferences

Skills Required

The successful candidate will require:

- Engaging and professional communications skills across a variety of mediums with a range of different people
- Strong time management skills and the ability to multitask
- Past leadership and/or project management experience demonstrated through paid, volunteering or school/university leadership roles
- Dedication and commitment to the role for your team
- The ability to inspire, motivate and support a region wide team of people
- Ability to take initiative to improve the organisation and deliver new projects
- Past Robogals chapter experience is preferable but not required

Application Process

To apply please email Morgan Marshall (CEO of Robogals Global) on morgan.marshall@robogals.org with the following:

- Cover letter which includes evidence of passion for the Robogals mission, why you are interested in this role, and why you would be successful in this role.
- Your CV (max 2 pages)

Applicants for this position will be reviewed based on their passion towards the organisational goals, interest in the position, and the required skills outlined.

Applications will close at **10pm AEST Friday 7th of August**. Please don't hesitate to address any questions to Morgan Marshall (CEO of Robogals Global).

Role Details

Job Title:	Regional Executive Officer, Robogals Asia Pacific
Reports To:	Chief Executive Officer, Robogals Asia Pacific
Direct Reports	5-10 People plus the wider regional team of 20 - 30 people
Employment Basis:	Part Time, volunteer role (Approximately 15 - 20 hours per week).
Start Date:	September 1st 2020 (negotiable)

Term:	A minimum of 2 years is expected
Location:	Anywhere with strong internet connection in the APAC region