



Development Officer - Initiatives Team

The Role

The Development Officer is responsible for the growth of ongoing initiatives as well as the development of new initiatives at the regional level. The Development Officer works alongside the SINE Officer and Science Challenge Officer to ensure these major initiatives are growing sustainably, while working with other members from the Regional sub-teams to develop new initiatives. The Development Officer reports directly to the Robogals North America REO. The time commitment of this position is estimated to be about 1 - 5 hours per week, for a minimum one-year contract subject to renewal. Applicants can be based anywhere in Canada or the United States.

Responsibilities

- Work with the Science Challenge Officer to ensure the sustainable development of Science Challenge
- Work with the SINE Officer to ensure the sustainable development of SINE
- Design, plan, and assist with new initiatives in North America
 - ◆ Examples: Rural Trips, Science Challenge, International Women's Day, Summer Camps, Teacher Development Days, etc...
- Work and collaborate with Regional, Global, and Chapter teams on new initiatives

Required Skills

- Communication (to a range of people through a variety of media)
- Strategic thinking, time management, forward planning, and initiative
- Self-motivated
- Creativity
- Strong understanding and passion for Robogals' mission, and an ability to express the aims of the organization with others

Remuneration

- The ability to have a widespread impact on STEM education for young girls
- Build connections with young leaders from around the world
- Develop strong leadership, communication, and other professional skills

How to Apply

Please send your resume and cover letter to the Robogals North America Regional Executive Officer at kate.fenwick@robogals.org