

Chief Financial Officer, Robogals Global



Volunteer Title:	Chief Financial Officer
Reports To:	CEO, Robogals
Time Expectation:	5-10 hours per week
Term:	2 years +

Your new organisation

Robogals is an international, not-for-profit organisation that aims to inspire, engage and empower young women into engineering and related fields. This is achieved through fun and educational initiatives aimed at girls in primary and secondary school. Since its inception in 2008, Robogals has engaged almost 80,000 girls globally. Read more at www.robogals.org.

Robogals is currently looking for a hardworking and proactive Chief Financial Officer to join their supportive team. This is a fantastic opportunity to join a busy office with a great team environment.

Your new role

In this role you will have the opportunity to work with key stakeholders of the organisation, including the Board, Chief Executive Officer, Asia Pacific regional executive officer, and other members of the regional executive team. The role will include budgeting, liaising with regional treasurers to ensure financial accountability and to provide support where needed. Further develop the financial infrastructure globally with the intention of improving the financial structure of the organisation.

More about the role

- Developing initiatives and a framework for more effective financial management at all levels within Robogals
- Mentoring and running training sessions for Robogals Regional Treasurers, finance managers and project managers at a regional, and global level
- Creation and analysis of a global annual report and annual budgets\
- Review / Creation of financial reports prior to submission (e.g. reports to the board, BAS statements)
- Input into Robogals' activities and strategies at the global level

What you'll need to succeed

In order to be successful in this role you will be studying an accounting major at University or have taken Yr 12 Accounting as a minimum, and a basic understanding of accounting software. You will have prior experience working as a team, with excellent verbal and written skills with candidates with some experience in financial analysis preferable. The candidate must also be self-motivated, committed and resourceful, highly organised and committed to meeting deadlines, ability to work autonomously when required, strong attention to detail. Estimated commitment time per week is on average 5-10 hours, with peaks during end of month/quarter/year. There is no fixed term, but a minimum of 1 year is expected.

What you'll get in return

Opportunity to make an impact on women in engineering. Experience leading and shaping an international not-for-profit. You will receive the exciting opportunity to be part of an amazing team, reporting directly to the Chief Financial Officer and other key stakeholders. Get invaluable experience in a global organisation and get to partner with other talented individuals on the Global team. This role is designed for those who are looking for a senior management position at Robogals and looking to transition to the CFO role if capability is shown.

How do I apply?

Applicants will typically be university students, but this is not necessary. To apply please email Ami Pasricha (Chief Executive Officer, Robogals Global) on ami.pasricha@robogals.org with the following:

- A paragraph outlining why you would like to have this role
- A paragraph outlining why you would be good at this role, including relevant experience
- Your CV (max 2 pages)

Roles in Robogals are not restricted to women – men are encouraged to apply too! Please don't hesitate to address all questions to ami.pasricha@robogals.org.

Applications are evaluated and accepted on a rolling basis up until the deadline, 5pm AEDT, 8 March 2019.