

Science Challenge Co-Manager (Competition) Robogals Asia Pacific



Robogals

Robogals is an international, not-for-profit organisation that aims to inspire, engage and empower young women into engineering and related fields. This is achieved through fun and educational initiatives aimed at girls in primary and secondary school across the world. Since its inception in 2008, Robogals has engaged over 66,000 girls around the world. Find out more at: www.robogals.org.

The Role

The Science Challenge is our Australian STEM competition aimed at girls aged 5 to 15. Students complete a set of preliminary science experiments (the Minor Challenges) before embarking on a science investigation of their own (the Major Challenge). The purpose of this role is to assist with the leadership, planning and execution of the Robogals Science Challenge competition in AP region. There will be two Co-Managers working alongside each other. This role forms an important part of Asia Pacific's student outreach program.

Responsibilities

The Science Challenge Co-Manager is responsible for:

- Designing, planning, and assisting with running of the competition
- Competition content: sourcing STEM projects for use in the competition
- Competition promotion: contacting schools, sponsors and other organisations
- Event organisation: Science Challenge workshops & Awards presentations
- Financial planning: assisting with managing competition budget
- Competition impact: collating and analysing competition data and producing reports to improve participant experience
- Ongoing liaison with partners, schools and the Robogals community
- Anything else you believe works towards the Robogals mission and your role!

While the Science Challenge Co-Manager is a voluntary position, it does offer several benefits including the opportunity to make a difference in gender diversity in STEM, experience in running a nationwide competition, opportunities to liaise with industry, and an invitation to attend the Robogals SINE (regional conference for volunteers).

Skills Required

The successful candidate will require:

- Time management and the ability to multitask
- Attention to detail and resourcefulness
- Ability to communicate professionally to a range of people (sponsors, partners, your team, participants in your initiative)
- The following bonus skills will be looked upon favourably, but are not a requirement: Creative writing, Graphic design, Web development

Application Process

Applicants for this position will be reviewed based on their passion towards the organisational goals and ability to meet the required skills and role responsibilities.

To apply, please email Chelsea Edmonds, the Robogals APAC REO at apac.reo@robogals.org with the following:

- A paragraph outlining why you would like to have this role
- A paragraph outlining why you would be good at this role, including relevant experience
- Your CV (max 3 pages)

Applications will be accepted on a rolling basis and will close at **10pm AEST, Tuesday the 24th of July.**

For more information regarding the role or organisation, please contact Ruwan Devasurendra (Project Director, Robogals Asia Pacific) on ruwan@robogals.org.

Role Details

Job Title:	Robogals Science Challenge Co-Manager (Competition)
Reports to:	Project Director
Employment Basis:	Part time, volunteer role. (approx. 4 - 6 hours per week on average)
Start Date:	August 24th 2018 (negotiable)
Term:	A minimum of 1 year is expected.
Location:	Anywhere with strong internet connection in Asia Pacific Region