



## USA Partnerships Manager - Robogals North America

### About Robogals

Robogals is an international student-run organization which aims to inspire, engage, and empower young women into engineering and related fields to achieve a global culture of inclusion and diversity in STEM. Visit our website for more information: [www.robogals.org](http://www.robogals.org).

### The Role

The USA Partnerships Manager works alongside the Canadian Partnerships Manager to manage relationships with current sponsors, procure further sponsorship for Robogals NA, and promote Robogals in the corporate community. This position also plays a large role in planning SINE. This role is specifically responsible for partnership/sponsorship in the United States and reports directly to the Robogals North America REO. The time commitment of this position is estimated to be about 1 - 5 hours per week, for a minimum one-year contract subject to renewal. Applicants can be based anywhere in the United States.

### Responsibilities

- Procure and develop the sponsorship process and arrangements through:
  - Sending sponsorship information to potential sponsors, attending corporate events with engineering bodies to maintain and initiate new contacts, and applying for grants and corporate sponsorship
- Procure funds for and help organize the annual Robogals NA 'Seminar Inducting New Executives' (SINE)
- Maintain regular contact with sponsors
- Mentoring chapter level sponsorship managers
- Work closely with the other regional sponsorship manager
- Work with the marketing manager to create sponsorship documents

### Required Skills

- Confidence, enthusiasm, and decorum when communicating with others
- Ability to maintain and develop strong relationships with professionals
- Takes initiative and is self-motivated
- Interest in corporate social responsibility and industry/student engagement
- Strong understanding and passion for Robogals' mission, and an ability to express the aims of the organization with others

### Remuneration

- Develop relationships with as many different engineering companies as you can manage – and be their direct link to Robogals
- Attendance at corporate events where links with local organizations have been established

### How to Apply

Please send your resume and cover letter to the Robogals North America Regional Executive Officer at [kate.fenwick@robogals.org](mailto:kate.fenwick@robogals.org)