

Join the Operations Team

If you're looking for an opportunity to work on challenging problems faced by global organisations, and join an expansive team of passionate people committed to inspiring young people worldwide, then this is the position for you!

The Role

As operations officers, you will work on projects that will allow our organisation scale effectively, streamline workflows and improve interregional communication. This means dipping your hands into varied and exciting projects from global knowledge sharing to internal support. You will have a chance to engage with STEM industry experts and work on exciting team and individual projects. As a global not for profit, we look for diverse volunteers who can drive our passion across borders.

Responsibilities

- Lead operations projects which can be existing problems that require a solution, or self-initiated ones proposed by yourself
- Continuously searching for areas of inefficiencies within the organisation, and executing on ideas to solve these pain points
- Communicate ideas and gather insights from numerous stakeholders

Who you are

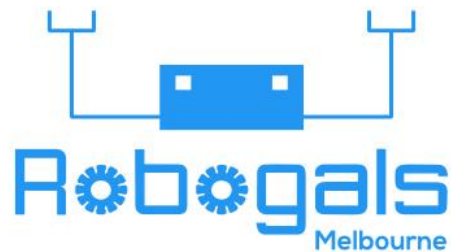
We are looking for self-starters with excellent communication and a critical mind. Applicants should be experienced with Google Drive products and not be afraid to lead new projects. Previous experience in operations is desirable, but not mandatory.

Who we are

Robogals is an international organisation empowering young women to pursue careers in STEM and related fields. We run major regional initiatives as well as engineering and technology workshops in local communities across the globe. Our passion is to encourage students from primary to tertiary school to explore a STEM interest and to take charge of their studies and careers by participating in inquiry based learning activities.

How to apply

Send in your resume, cover letter and a sample of your writing to support@robogals.org



Find out more about us on our website

www.robogals.org